

**Northwest Community EMS System
Advisory Board
MINUTES – October 20, 2011**

Topic	Discussion/conclusions
Call to order	Meeting called to order at 9:15 By Pete Dyer
Agenda	No changes or additions
CARS Committee	<p>Report given by Pete Dyer for Rick Nosek who could not be at the meeting. Image Trend pushing out version 5 on November 1, 2011 and no real changes will be seen by the field medics and most of the changes are for ease of use and for better validation to the state. This program will also give the coordinators the ability to help re-activate individuals into the program when they are de-activated because of password errors or inactivity. Field Bridge power tools were updated. Connie suggests that HIPPA may need to be updated to follow any new laws.</p> <p>Pete raised the issue that there may still be issues of printing at the hospitals. Georgene indicated that she has had some issues and most have been just adding the printer on the computer.</p> <p>Website being worked on to allow better use for continuing education topics and outlines. The education will still be sent to the coordinators until the website is up and running correctly.</p>
PBPI	Diana indicated that the current screen is about the use of 12 lead ECG. Connie reports that the hospitals have also given PBPI information about diagnosis that a 12 lead should have been used.
Research & Development	Hypothermia trial on-going. They have found that one of the coolers is having issues and that is important to let all our agencies know so that the best functional cooler is the one that should be purchased.
Education Committee	<p>EMT class is going well. Chris Dunn is working on a transition course that will meet the national EMT curriculum for those that are already certified. A question was brought up regarding out of state personnel and where do these people stand. Connie indicated that IDPH will have to determine if the state they came from has met the National Standard and if Illinois will accept their training due to the new National Standards.</p> <p>Paramedic class is starting Monday. The ride time before the class needs to more mandatory than voluntary and this will be changed for the next class.</p> <p>Continuing education is right where we need to be per Connie and that the video of the skills is being worked on. Connie said that the education needs to be as realistic as possible.</p> <p>Peer 1 & 2 classes have been successful and the only issue is having enough peer 2 preceptors and Connie will work with the education committee to find more Peer 2 preceptors.</p> <p>Wheeling high school EMR class is being worked on by Chris Dunn. This class is for the seniors.</p> <p>Connie said the class is over and Connie is very happy how the class went.</p>
Old Business	Georgene walked the Board through the draft Refusal policy. Georgene indicated that some information came from the M-3 policy and those sections are underlined and bolded. Some of the sections that were worked on were the adult policy and the

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	adolescent definition also the definition of a patient was added. The policy was also sectioned out for each age group and who can and cannot refuse due to age. Minor was changed to adolescent in the policy. Multiple release issues were taken from CARS policy. Medical control was moved in the policy and no change in verbiage. Numerous issues were brought up about wording language and what would work the best. Dr Ortinau brought up some wording issues in the policy. Pete asked that it be sent to the coordinators.
New Business	<p>The subcommittee that worked on the I-2 Appendix policy has reconvened. Pete stated that NWC was asked to look at the Illinois Hospital Licensing Act as it pertains to exposure notification. The State's EMS Protocol committee had asked if our system could create draft language to update the Act. Connie said that this policy was not well accepted due to not knowing about what is needed per federal law.</p> <p>Pete Dyer will be speaking down state about the Ryan White Act and its notification provisions as they relate to exposure issues.</p> <p>Pete reports that an EMS task force has been created within Illinois to testify on the need for continued and additional EMS funding.</p> <p>Pete requested participation by all provider agency levels for the upcoming Emergency Preparedness summit on November 3, 2011.</p> <p>Connie presented the Board with the system's 2011-2015 Strategic Plan. The plan will need to be reviewed and updated to meet our future needs and goals. Pete requests that all members review the document using a SWOT analysis. Georgene asked if the members could look over the strategic plan and send any information to Pete before the next meeting. Pete will provide the Board with the SWOT tools and consolidate submitted information for the next meeting.</p>
Policies to consider	None-quorum not present
Election of New Member	There is a change in membership with John Kolarik being promoted; Anthony Minarcik has been made the representative for the non officer reps
Adjournment	Meeting adjourned at 11:20 am
Next Meeting	November 17, 2011