

**Northwest Community EMS System  
Advisory Board  
MINUTES – November 17, 2011**

Topic	Discussion/conclusions
<b>Call to order</b>	Pete Dyer called the meeting to order at 9:06 AM.
<b>Approve minutes &amp; announcements</b>	Minutes: Motion to approve minutes from the October 2011 meeting by Jeff Gibson and second by Joe Tobiasz  Anthony Minarcik has moved into the member position for the non-officer paramedic as a result of John Kolarik's promotion to Lieutenant.
<b>CARS Committee</b>	<b><u>Patient Care Software:</u></b> : Pete Dyer spoke on behalf of Rick Nosek regarding Version V of Image Trend's Field Bridge program. All agencies should be running the new version and any issues will be addressed by Rick and the CARS committee.
<b>PBPI</b>	Diana spoke about the region intubation report and she also spoke about how the system data compares with the national data. Dr Ortinau said that Illinois did not participate in the national study but, we as a system compared our results with the national results. Dr Ortinau also said that depending on the number of medics the numbers will either get better or worse. The larger number of medics may hurt the numbers since it is hard to educate and having a large number of medics may not get a large amount of intubation attempts and if you do not practice enough to be proficient.  A question came up that asked if medics go to the King airway very quickly and do not intubate and if you do not intubate then your skills will not increase. Dr Ortinau said that airway control is an ever evolving skill throughout the country. Diana said that even in OR intubation is not being used so it is very hard to teach paramedics a skill that is not being used in our labs. Diana spoke about the Nitro PBPI study
<b>Research &amp; Development</b>	<b><u>R&amp;D General Issues:</u></b> Diana spoke about the hypothermia coolers and some issues they have had. Georgene asked about the oxygen issue with the CPAP masks and Diana said that if you turn on the regulator all the way up it will flush and will work with the CPAP.
<b>Education Committee</b>	Videotaping for BLS & ALS skills has begun. All agencies are asked to solicit participation by medics. Any and all help would be great.
<b>Old Business</b>	Dale Steward raised the issue regarding the policy for traumatic brain injury at sporting events at schools. Dale said that there is currently a conflict between our policy and the policy at the state level. Georgene said that she understands that the CE does not require to transport but, that if EMS Is called then you should then recommend transport the patient. Also the policy is really not about EMS but continued athletic events by the patient.
<b>New Business</b>	<b><u>Refusal Policy:</u></b> Pete Dyer presented the final draft of system policy R-6 Refusal of Service. The policy was discussed based on feedback from providers within the system. All comments/questions were discussed with appropriate changes made. Motion to pass the refusal policy with changes pending Connie's corrections and formatting changes was made by Bill Kidd and second by Brian Stennet.
<b>System Strategic Plan</b>	A SWOT analysis was conducted with respect to the System strategic plan. Each section of the plan was analyzed for strengths, weaknesses, opportunities, and threats. All discussion was noted and will be submitted to Connie to be reviewed and compiled to share with all system stakeholders as part of our five year plan.

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<b>Adjournment</b>	System holiday breakfast on December 8, 2011 at Schaumburg golf club at 8:30 am  Next meeting will be on January 16, 2012