

**Northwest Community EMS System
Advisory Board
MINUTES – November 15, 2012**

Topic	Discussion/conclusions
Call to order	Meeting called to order at 9:05 Am
Minutes Approval	Jeff Gibson made a motion to accept the minutes from the September 2012 meeting, Ron Swidler second the motion. Motion passed.
Agenda	Connie asked that we include the nominations for 2013 open positions in the agenda
CARS	<p>Rick Nosek spoke about the challenges concerning queries for the PBPI Committee.</p> <p>Image Trend has published updates to the software that have sometimes caused the program to crash until fixes were sent out. Regions 8 & 9 will frequently hold updates until it is clear that they are free of problems and will not disrupt operations.</p> <p>The website is fully functional and Rick and Connie continue to populate sections that have not had all their postings.</p> <p>Rick also spoke about the new IDPH relicensure policy implemented in September that requires payment in advance of renewal. The original plan was that IDPH would issue a memo to the EMS System after payment was received. This did not happen, so the system does not know when EMS personnel have completed their part of the renewal unless someone lets them know. All EMTs, Paramedics, ECRNs, and TNSs need to go on-line, indicate their child support and felony conviction status and pay their fee. Then send Connie an e-mail to let her know that the individuals' responsibility for relicensure has been met. If this is not done before the expiration date, the person will not be relicensed.</p> <p>The CARS Committee is working on a new Image Trend template. The current template has some defaults that are not needed for our system and do not fit our needs. A subcommittee has created a draft that makes it far easier and faster to enter the data. Education will be conducted on the new template in May 2013.</p>
PBPI	Luke Walker Spoke and said that the biggest issue was the meeting with CARS and trying to resolve the query issues. Also the IV screen results were talked about and how the results are not very clear due to the type of screen it was.
Education	No meeting in November.
Research & Development	<p>Diana said that the committee looked at a back board cover but had not endorsed its use and reviewed a new BVM which was good, but expensive. Most hospitals make purchasing decisions based on price and they are authorized to buy EMS stock from a listing of approved products in the Drug and Supply List, so Providers need contact their receiving hospitals if they would like to "lobby" for a particular BVM.</p> <p>The Drug and Supply List has been updated to include the NG tubes among other changes. Please see the website for the current list.</p> <p>Make sure you check your IV solutions for expiration dates.</p>
Emergency Preparedness	The proposed changes to the SOPs were presented to the chiefs at their last meeting and were extensively discussed. The MCI/MVI section will be updated based on feedback from the summits and the Chiefs in the new SOPs as agreed to by Region 9. Connie will work to craft language that is acceptable to all parties.
System issues	Connie said that the EMT class is going well. About 60 students are in class. The students will ride at Advantage and Superior to complete the newly required field observation time. The Paramedic class is also in session with 39 students. So far, so good.

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Old Business	Policy I-3 (Invalid assist). Dr Ortinau shared his concern about the elderly population and how fragile they are and that they may need more careful assessments before a premature assumption of invalid assist is made. He also stressed that good patient care would be our primary goal. Draft policy changes were discussed section by section including a check list to use as a decision tool. The Board questioned if the check list can be computerized into the Image Trend program and a discussion ensued. After the discussion and changes as needed, Tony Minarcik made a motion to approve the policy; seconded by Jeff Gibson. Motion passed unanimously. Strategic plan will be tabled until the January meeting
Open positions 2013	Connie said that per the Board bylaws, a nominations committee needs to be put in place. Vic Tamosaitis, Jeff Gibson, Tom Wang and Ron Swidler volunteered to be on the committee.
Adjournment	Pete Dyer thanked everyone for their efforts this year and their commitment to EMS. Meeting adjourned at 10:55 am