

**Northwest Community EMS System  
Advisory Board  
MINUTES – September 20, 2012**

<b>Topic</b>	<b>Discussion/conclusions</b>
<b>Call to order</b>	At 9:05 am by Pete Dyer
<b>Agenda, Approval Of Minutes</b>	No additions to the agenda, Motion to approve the minutes by Tom Wang and Second by Brian Stennet Pete Dyer on behalf of the board also extended his condolences to the family of Wally Beahan on his passing
<b>CARS Committee Rick Nosek</b>	Rick reported that both the service bridge and the service bridge have been updated to 5.5. The normal user will not see any real changes. Most changes are of administrative in nature. Make sure trouble tickets are also copied to Connie and Rick so we can track the reports. The only issue has been the one report and as of this time it has been fixed. The EKG import issue has also been fixed.  Rick also spoke about the website and that some changes have been made and these changes will make the use much easier for all of our system members. Please have all members look at the website so they are familiar with it.
<b>PBPI  Susan Wood Reporting</b>	PBPI has been looking at data and working with the CARS committee because of the cooperation we both need to work well. The PBPI had a joint meeting with CARS. Rick spoke about some issue with region 8 and that since we have differences in what data we both want and need. Susan spoke about the stroke screen that the group is being worked on right now. Susan also spoke about the tip of the month and it seems to be successful. The IV screen is being done right now
<b>Research &amp; Development Diana Neubecker</b>	Diana spoke about the new Zoll Monitor, new c-collar and a back board with wheels. Connie said that Zoll monitor was approved by R&D.
<b>Education Committee</b>	Connie spoke about the issue nationally, state and local. Connie said that the state is still working on coming toward the national standard. Connie spoke about the new names for each level. Connie said that the EMT-I level is being worked on because of some concerns about skills and education. The new EMT modules are still being rolled out by the EMS office and should be taught. The next one will be module 4.  Connie said that the paramedic class and EMT classes both did very well one the state exam.  Connie also said that the July test results will be coming soon
<b>Emergency Preparedness</b>	The mass casualty policy and also the persons with special needs are being looked at. The group has been going to all of the groups in the system with some ideas and work still needs to be done to complete any policies

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<b>Policy review</b>	<p>Policy E-3. Connie said that the biggest changes are the time restraints during the system entry policy since many persons start the process, but never finish. The new policy also takes into account the member who worked recently in the system and wanted to come back into the system. Also the pay structure is not in the policy due to changes that may need to be made each year. Connie also brought up the issue of independent paramedic and who's responsibility it is to take care of the file of the at person. Connie said that the independent person is responsible for all of record keeping of their CE. Connie also spoke of other changes to the policy. A large discussion ensued about section F BLS privileges. The issue of Con Ed and what are they doing to stay current. Connie said that they can still go to our CE and also system entry will give them some time.</p> <p>Motion to Accept the E-3 policy as rewritten by Connie. Motion made by Rick Nosek second by Brian Stennet</p> <p>Motion passed on voice vote</p>
<b>Old Business</b>	<p>Invalid assist policy. Dr Ortinau spoke about the policy and that their seems to differences in how each department does invalid assists. Dr Ortinau said that we need to be on the same page. Tony Minarcik said that there are many types of invalids and some are not medical emergencies and some are. Dr Ortinau said that every patient should be assessed and you actually asses everyone and once you do that then you should do a report. A large discussion ensued about the invalid assists and what should be done.</p>
<b>Adjournment</b>	<p>At 11:00 Motion made by Chief Wax Second by Brian Stennett</p>
<b>Next Meeting</b>	<p>November 15, 2012</p>