

NORTHWEST COMMUNITY EMS SYSTEM

Advisory Board Openings

FACT SHEET 2024

PURPOSE

The Northwest Community EMS System Advisory Board exists to provide a forum for collaborative System leadership. It fulfills a critical role by reviewing existing policies, providing input and feedback for recommended changes, and proposing new policies. Board members also provide input and approve the System's EMS Strategic Plan. Additionally, Board members serve as the communities of interest (Advisory Committee) for the NCH Paramedic Program as required by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions in partnership with Harper College.

GOALS: Members provide thoughtful, unbiased, non-partisan input and recommendations to the EMS Medical Director that are considered when making decisions regarding System operations. They create, support, advance, and advocate for policies and position statements that meet or exceed Federal, State, Regional, and local requirements for inclusion in the System's program plan.

MEMBERSHIP

Members and alternates represent the many disciplines that make up the Northwest Community EMS System including hospital administrators, physicians, hospital EMS Coordinators, Emergency Communications Registered Nurses (ECRNs); fire department chiefs, paramedic officers and non-officers, Provider EMS Coordinators, Private provider reps, EMS faculty, Emergency Medical Dispatchers, Law Enforcement personnel, elected officials and private citizens. The Board also includes representatives from each of the System standing committees including Education, Computer Aided Reporting System (CARS), Provider Based Performance Improvement (PBPI), Cardiac Arrest, Research and Development (R&D), and the Workforce Development and Retention task force. Ex Officio Board members include the EMS MD, EMS Administrative Director, and representatives from Harper College.

When policy language is being discussed, members are asked to avoid the perception of personal bias by expressing the consensus position of, and/or anticipated impact on, their constituents. They may be asked to do random opinion surveys to gather the majority opinion prior to voting on controversial subjects.

TIME COMMITMENT/MEETINGS

A Board appointment is for a two-year term. Each member and alternate is eligible to serve for two consecutive terms before they must rotate off for one year or apply for a different position for which they may be qualified. The Board generally meets bi-monthly on the second Thursday of odd numbered months from 9:00 am to 10:30 am at Northwest Community Hospital or virtually, unless special meetings are called.

ATTENDANCE/VOTING POLICIES

Members are expected to attend each meeting. If a member cannot be present, they are responsible for providing their alternate with reasonable notice so the alternate can attend. Alternates are encouraged to attend all meetings and to actively participate in all discussions, but may only vote if a member of the discipline they represent is absent.

APPLICATION PROCESS

Complete the attached **Application** and forward it to the Resource Hospital EMS office.

SELECTION AND APPROVAL OF MEMBERS and ALTERNATES

1. The Board will review and affirm nominees for appointed positions.
2. Existing Board members without a conflict of interest will consider and vote on applications received for elected members and alternates. They shall take into account the applicant's qualifications, years of service, extent of System participation, geographical distribution of members and applicants, and the stated reasons for applying for service on the Board.