

**Northwest Community EMS System
Advisory Board
MINUTES – February 18, 2010**

Topic	Discussion/conclusions
Call to order	Pete Dyer called the meeting to order at 9:09 AM
Agenda/Minutes	No additions to the agenda. Georgene Fabsits identified a typo that was noted and corrected. Motion to accept by Dave Schultz second by Rick Nosek
CARS Committee Rick Nosek Reporting	<p>Committee working creating a list of validation rules for IMAGE Trend reporting</p> <ul style="list-style-type: none"> ▪ Connie indicated that during the January Chiefs/Administrator's meeting the chiefs were seeking a mandatory deadline for all providers to be utilizing the Field Bridge reporting system. They deferred setting the deadline since one chief requested a complete review/comparison as he is new to the system. The review/comparison document was distributed to them and a vote on the deadline is expected during their March meeting. ▪ Committee working on color coding required fields and changing the 'not applicable" choice to ensure complete and accurate reporting. ▪ Committee addressed the issue of requiring crews to print the Comprehensive Without Billing form of the PCR as the document that is left with the patient chart in the ED. ▪ Connie mentioned that Region 8 is initiating a pilot test for them to go paperless regarding PCR dissemination. Georgene Fabsits requested that the system assess this carefully before considering any implementation of paperless reporting in this region. Connie assured committee that the system currently is not looking at this model. <p>Website</p> <ul style="list-style-type: none"> ▪ Connie anticipated go live by June 1, 2010
PBPI Connie Mattera/Diana Neubecker Reporting	<ul style="list-style-type: none"> • Diana reported that the committee's recent screen on Pulmonary Edema suggests that CPAP and NTG. are underused. Connie added that it was also identified that the data may not be a true reflection of the underuse as the screeners most likely did not pull the appropriate CHF reports. Screeners will be educated on pulling the correct reports as they relate to CHF. • Diana also reported that the re-education on the new Field Triage guidelines showed that from December 09 – January 2010 the system was at a 20% threshold of over triage.
Research & Development Diana Neubecker Reporting	<ul style="list-style-type: none"> • Committee working on the Cardiac arrest hypothermia program. Will be looking for departments that transport to approved cooling centers for the "field trial".
Education Committee	<ul style="list-style-type: none"> • Georgene reported that the committee completed and endorsed the C-2 and E-4 policy revisions. These to be discussed during the Old Business portion of the meeting. • Committee close to completing the PEER Educator policy. Target date is for next Advisory Board meeting.
Paramedic Class Connie Mattera	<ul style="list-style-type: none"> • Connie reports that the students will be starting the field internship phase the week of February 22. • Provider Coordinator subcommittee is near completion of the Pooled Preceptor policy. This policy was requested and chartered to the coordinator's group by the chief/administrators. Policy designed to provide a non-biased mechanism for potential paramedic students to be matched with system providers. This to be discussed at this month's coordinator's meeting.

Topic	Discussion/conclusions
Old Business	<ul style="list-style-type: none"> Georgene reviewed the C-2 policy. After some additional language changes/clarifications the motion to approve was made by Jonnie Downey and second by Paul Schebel. Motion passed by voice vote. Georgene reviewed the E-4 policy. After some additional language changes/clarifications the motion to approve was made by Jonnie Downey and second by Paul Schebel. Motion passed by voice vote. <p>Note: Both C-2 & E-4 are approved pending addition of PEER Educator incorporation into both policies.</p> <ul style="list-style-type: none"> Brian Stennett reviewed the I-2 policy. Much discussion and hesitation by board members required the committee to suspend approval. Connie reiterated the concern of having a policy not in compliance with Federal law. Concerns centered around the position of “Designated Officer” and who could fill that position. Other concerns revolved around procedural issues. Committee agreed to get all the information out to members and clarify procedure issues. Once completed the system would send an electronic ballot for vote and approval of the policy.
Meeting Adjourned	Motion by Chief Clemmensen, second by Georgene Fabsits. 11:25 AM
Next Meeting	April 15, 2010, 9:00 AM